

TAA Board Meeting Minutes

September 9, 2015

Meeting called to order 10:07 a.m.

Attendees:

Hilma Gustafson, Tommy Simms, Sal Morales, Jennifer Senff, Allison Hanna, Shannon Weber, Paul Padilla, Sandy Brown, Steve Poorman, Mike Ajemann, Del Anderson, Jay Morris, Josh Crosby, Julie Spezzano,.

Absent: Jeff Walker, Jason Nelson, Anthony Mlynek

Distribution and adoption of September 9, 2015 meeting agenda. Motion made by Jay Morris, 2nd by Sal Morales, motion carried all in favor. Motion requested to approve previous meeting minutes from April 2, 2015. Motion by Paul Padilla, 2nd Shannon Weber. Motion carries all in favor.

Treasure Report presented verbally, paper copy to be provided via email to group from Tommy Simms at a later time.

Current balance \$9851.83

Outstanding invoices from the following; RWC, Wide Ruins, Beeline, Chandler, Red Rock totaling \$1955.00.

Pending reimbursement to TAA from High Country Conference Center \$ 5700.00 due to unapproved charges and corrections.

Discussion of unpaid fees from districts- making check/cash required at registration to conference 2016 in order to check in and attend. There has been an increase in unpaid dues, discussion of a need for a disclaimer add on and deadline for payment. Revision of registration form and then the promotion of the changes to that form to all attendees regarding payment expectations.

Discussion to potentially set up a fax to the TAA email address taatreas@gmail.com. This would capture faxes to the organization and not a district. Or we remove fax option from registration all together and require email or snail mail only of registration- Again, key is communicating new process to all attendees. (No decision)

Due to several late paying or non paying districts High Country Conference Center was unpaid until August this year. That was concerning to us. We have to get a handle on the timely receipt of attendee fees/funds.

Maximum carry over \$20,000.00 - juggling act during payment times and conference needs.

End of year treasure report requested of Tommy Simms from Jay Morris. Written report will be provided to all.

Motion to approve verbal treasure report by Julie Spezzano, second by Mike Ajemann. All in favor, motion carries.

Open discussion of conference location, cost comparisons, venue availability, and accommodations of our large group. Repeat unfavorable service, quality of food (burnt and raw on different occasions), restrooms, challenges with microphones and technology for presenters, reserved bus parking for vendors. Group agrees that selecting a new venue for 2016 this late will be difficult or impossible while still allowing the standard our attendees have come to expect. We will pursue for 2017 and ask to sign one year agreement for 2016 with option for 2 year extension based on all mentioned variables. We will also clarify pricing for year 2 and 3. Everyone will keep eyes open for potential venues in the cool country.

Discussion of Drury room rates for conference attendees - we will discuss the ability to block more government rate rooms at this venue and also offer our attendees local accommodations that are conference recommended nearby.

Tamara Cantu from High Country is to be providing agreement presentation for 2016 any day. Also the refund for the previously mentioned \$5700.00 from issues in 2015.

Survey was distributed from 2015 attendees for all to review; Overall survey results were very positive. Lots of requests for additional special needs classes, many were in favor of the shorter sections with more opportunities to attend, all suggestions, recommendations will be strongly considered in our planning for 2016.

Shannon Weber will work to update the district contact list for all with the assistance of DPS, and it will remain password protected.

Speakers/Classes-

There was discussion of a letter from the executive board to all TAA members to remind them of Roberts Rules and the zero tolerance of poor character and unprofessional representation of their district. Perhaps a blanket email to all members as a reminder or is it an independent conversation to a select few who we need to address regarding their professional representation. All agree it must be handled -Hilma will report back her decision forward.

Discussion of Keynotes -keep it local, let's use our resources and get solid, engaging folks for presentation while watching dollars and using our own state expertise. Could we do an Emergency Response workshop specifically related to student transportation? When, during NAAPT on Monday?

Vendor show was consistent to years past in participation, the new flow and slightly shorter time was favorable. Discussion of more time to show their product outside as well as in side, closing the gap between the two venues -discussion of having the outside opportunity on a different day/time maybe a ride and drive? Q and A -

Reminder that product presentation when our vendors present is not exclusive for selling wares - overall information for all.

Region Reps will report back on mini conference information, and ideas.

Discussion of Audit/inventory committees - Audit committee will remain as it is currently designated to audit organization records etc. after tax process. Inventory should take place prior to conference to assess needs to purchase as it relates to badge holders, jump drives etc. discussion of storing the TAA items in a more central location as well as at a district office vs. someone's home in order to allow more access to all if necessary. Allison is checking on some potential space at Madison. Once confirmed we will move items.

We will reach out to Donna Hill for previous historian items photos, planning vendors, etc. for support forward of Allison's tasks.

Next Meeting 10/21/2015 Auto Safety House 10:00 a.m.

Motion to Adjourn Mike Ajemann, 2nd Josh Crosby all in favor adjournment 12:30pm

Minutes prepared by SW/Reviewed by HS

